

## **Hartlepool Fundraiser – Person Specification**

### **Skills & Abilities (Essential)**

- Excellent verbal and written communication skills.
- Ability to write clear, concise reports.
- Confident communicating with people at all levels.
- Strong planning skills and ability to work independently.
- Team player with strong interpersonal and listening skills.
- Able to work well under pressure and meet deadlines.

### **Knowledge**

- Understanding of charity law related to fundraising.
- Knowledge of Trussell Trust (desirable).
- Awareness of grants available to charitable organisations (desirable).

### **Qualifications**

- GCSEs in English, ICT, and Mathematics.
- Full driving license (desirable).

### **Experience**

- Fundraising in a variety of settings.
- Successful applications for charitable trust and grant funding.
- Developing community links within a charitable organisation.
- Confident presenting in formal and informal settings.
- Experience working with press, media, and social media.
- Experience with foodbanks or similar charities (desirable).
- Private sector CSR experience (desirable).

**Other Requirements**

- Alignment with the ethos and practices of Hartlepool Foodbank and Trussell Trust.
- Strong desire to support vulnerable and marginalised people.
- High levels of honesty and integrity.
- Ability to represent the Foodbank professionally in external settings.
- Christian faith (desirable).